

Annual Return 2005

Part C Only complete this section if your charity's gross income is £1 million or more

Summary Information Return

This return is intended to comprise a **summary** of the **key** information in the Annual Trustees' Report and Accounts and in other documents.

Charity name:

The Peter Harrison Foundation

Charity number:

1076579

For the year ended:

31 May 2005

Question 1: The charity's aims

What are your charity's aims?

The Foundation aims to help disabled or disadvantaged children (principally through sport and education) by making grants of all sizes to registered UK charities working in these areas. The Foundation supports charitable activities which demonstrate a high level of voluntary, together with well planned and thought out projects.

Further details can be obtained from:

Report of the Trustees 31 May 2005 pages 1 to 3.

Question 2: Who benefits?

a) Who benefits from the charity's work?

Grants totalling £1,311,000 were made to registered charities under The Foundation's programmes of 'Opportunities through Sport' (28 grants totalling £745,000), 'Special Needs and Care for Young People' (11 grants totalling £290,000) and 'Opportunities through Education' (10 grants totalling £223,000). In addition, the Trustees awarded 15 grants totalling £53,000 to a variety of charities through their Discretionary Programme.

b) How do you respond to their needs and how do they influence the charity's development?

In responding to applications for grants from charities, The Foundation is concerned both with the current needs of the applicants and their plans over the medium to long term. The information within the grant application is carefully considered by the Trustees to ensure that any grant made is deserving and appropriate to the applicant. In the case of grants which relate to more than one year, The Foundation monitors the use of the grant by the recipients, and, if necessary, discusses with them any change in priorities. Grantees are asked to provide a report (and photographs if appropriate) on the project's success and impact.

Further details can be obtained from:

Report of the Trustees 31 May 2005 pages 1 to 3.

Question 3: The charity's strategy

a) What are the key elements of your charity's medium- to long-term strategy?

The Trustees seek to benefit a wide range of charities through its programmes aimed at disabled and disadvantaged children and young people. As regards investment, the strategy is to maintain the capital fund intact and to distribute all income after administrative costs. The Foundation keeps its investment strategy under regular review to maximise income within cautious criteria. Grants spanning more than one year are regarded as committed expenditure.

b) How does your charity measure the success of the strategy?

The Foundations audited accounts show that the capital fund of £30 million has remained intact since its inception and its budgetary process assumes this for the future. The net income available for distribution is carefully monitored. All net income has been distributed or contracted to date and again the budget makes provision for continuing this strategy.

Further details can be obtained from:

Report of the Trustees 31 May 2005 pages 1 to 3 and note 4 to the accounts.

Question 4: The charity's objectives and achievements

What were your charity's main annual objectives and were they achieved?

<i>Objective</i>	<i>Achievement</i>
• To maintain the capital fund at £30 million	Achieved
• To maximise income.	Achieved
• To investigate thoroughly all requests for grants.	Achieved
• To fully distribute net income.	Achieved

Question 5: The charity's income and expenditure

a) What were your charity's sources of income in the year?

Income source	% of gross income	£ 000
1. Voluntary income	1	18
2. Activities for generating funds	0	0
3. Investment income	99	1,493
4. Incoming resources from charitable activities	0	0
5. Other incoming resources	0	0
Total	100%	

b) What were your charity's most significant activities in the year, and how much did it spend on them?

Charitable activities	Cost £ 000
• Grants, Opportunities through Sport	745
• Grants, Special Needs and Care	290
• Grants, Opportunities Through Education	223
Other	27
Total expenditure on charitable activities	1,285
Total expenditure	1,430
Explanatory comments	
Non-charitable activity expenditure was £90,000 on support costs and £55,000 on management and administration costs.	

c) What were your charity's three main fundraising activities in the year, and how much did each generate and cost?

Fundraising activity	Income generated £ 000	Cost of activity £ 000
1.		
2.		
3.		
Other		
Total voluntary income and activities for generating funds		
Total cost of generating voluntary income and fundraising trading		0
Explanatory comments		

The Foundation does not undertake fund raising activities.

Further details can be obtained from:

Report and Financial Statements 31 May 2005

Question 6: The charity's financial health

How would you describe your charity's financial health at the end of the period?

Sound.

The capital fund was £30 million and total net capital and income funds at 31 May 2005 were £30.6 million.

Further details can be obtained from:

Report and Financial Statements 31 May 2005

Question 7: The next year

a) How will the overall performance last year affect your charity's medium- to long-term strategy?

The medium to long-term strategy of maintaining the capital fund and distributing net income remains financially viable.

b) What are your charity's main annual objectives for the next year?

- To generate income of £1.4 million.
- To award grants totalling £1.2 million to deserving causes within The Foundation's guidelines..

Further details can be obtained from:

Question 8: The charity's governance

How does your charity ensure that its governance arrangements are appropriate and effective?

The Foundation Trustees include a Chartered Accountant and two solicitors who bring a wealth of business experience to The Foundation. There are at least three trustee meetings a year during which The Foundation's grant making and business is discussed. They are assisted by the Director and a Grants Officer who investigate requests for grants prior to Trustees meetings. All concerned are aware of their responsibility to run The Foundation effectively and to act in its best interests. The Trustees also receive advice and guidance from external advisors including its auditors, Kingston Smith, and its investment advisors, Jewson Associates.

Further details can be obtained from:

Report of the Trustees 31 May 2005 pages 1 to 4.

Please also ensure that you have submitted Parts A and B of the Annual Return 2005

Declaration

Those who give answers that they know or suspect to be untrue or misleading may be committing an offence.

I certify that the information given in this form is correct to the best of my knowledge and has been brought to the attention of all the charity trustees.

Signed by one of the charity trustees on behalf of all trustees:

Date: 23 February 2006

Title: Mr

Full name: Peter John Goringe Lee

Daytime telephone number: 01737-228000

You may find it useful to keep a copy of your completed form.

Contact details

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