

# Summary Information Return 2011 (Online)



## Summary Information Return 2011

This return is intended to comprise a summary of key information contained in the Trustees' Annual Report and accounts and in other documents.

All this information will be made public - P

## PETER HARRISON FOUNDATION

**Charity number: 1076579**

**Financial period end: 31 May 2011**

**Submitted on 09 January 2012**

This online version of the form shows the information you have entered through Annual Return 2011 Online and has been designed to make it easier for charities to print.

**This Summary Information Return was submitted online by MRS JULIA CAINES on 09 January 2012. You do not need to send us a signed copy.**

### Question 1 - The charity's aims

What are your charity's aims?

The Foundation aims to help disabled or disadvantaged children and young people (principally through sport and education) by making grants of all sizes to registered UK charities working in these areas. The Foundation supports charitable activities which demonstrate a high level of voluntary input, together with well planned and thought out projects.

### Question 2 - Who benefits?

Who benefits from your charity's work?

The Foundation only accepts grant applications from organisations that are:

- Registered Charities (with the Charity Commission or the Office of the Scottish Charity Regulator); or
- Friendly Societies or Industrial Provident Societies; or
- Organisations in Northern Ireland whose charitable status is recognised by the Inland Revenue.

How do you respond to their needs and how do they influence the charity's development?

In responding to applications for grants from charities, the Foundation is concerned both with the current needs of the applicants and their plans over the medium to long term. The information within the grant application is carefully considered by the Trustees to ensure that any grant made is deserving and appropriate to the applicant. In the case of grants which are related to more than one year, the Foundation monitors the use of the grant by the recipients, and, if necessary, discusses with them any change in priorities. Grantees are asked to provide a report (and photographs if appropriate) on the project's success and impact.

### **Question 3 - The charity's strategy**

What are the key elements of your charity's medium to long term strategy?

The Trustees seek to benefit a wide range of charities through its programmes aimed at disabled and disadvantaged children and young people. As regards investment, the strategy is to maintain the capital fund intact and to distribute all non-exceptional income after administrative costs. The Foundation keeps its investment strategy under regular review to maximise income within cautious criteria. Grants spanning more than one year are regarded as committed expenditure.

How does your charity measure the success of the strategy?

The Foundation's audited consolidated accounts show that the capital fund of £30 million has remained intact since its inception and its budgetary process assumes this for the future.

### **Question 4 - The charity's objectives and achievements**

What were your charity's main annual objectives and were they achieved?

Objective	Achievement
To maintain the capital fund at £30 million.	Achieved.
To maximise income.	Achieved.
To fully distribute non-exceptional net income.	Achieved.

### Question 5 - The charity's income and spending

What were your charity's most significant activities during the year and how much did it spend on them?

Charitable activities	£ 000s
Grant-making	3,030
Other	130
Explanatory comments	
Grants were made in four programmes: Opportunities Through Sport (30 awards: £2,529,044) Special Needs and Care for Children and Young People (10 awards: £308,452) Opportunities Through Education (5 awards: £110,971) Trustees' Discretion (9 awards: £87,350) less grants awarded in previous years and not taken up £5,440.	

What were your charity's three main fundraising activities in the year and how much did each generate and cost?

Fundraising activity	Income generated £ 000s	Cost of activity £ 000s
Not applicable	0	0
Not applicable	0	0
Not applicable	0	0
Explanatory comments		
The Foundation does not undertake fundraising activities.		

### Question 6 - The charity's financial health

How would you describe your charity's financial health at the end of the period?

Sound. The total capital and income funds at 31 May 2011 were £53.1 million.

### Question 7 - The next year

How will the overall performance last year affect your charity's medium to long term strategy?

The medium to long term strategy of maintaining the capital fund and distributing net non-exceptional income remains financially viable.

What are your charity's main objectives for next year?

To maintain the capital fund of £30 million.

To generate maximum income from its assets.

To investigate thoroughly all requests for grants.

To award grants up to its full non-exceptional income after allowing for support and other costs.

### **Question 8 - The charity's governance**

How does your charity ensure that its governance arrangements are appropriate and effective?

The Foundation Trustees include a chartered accountant and two solicitors who bring a wealth of business experience to the Foundation. There are at least three Trustee meetings a year during which the Foundation's grant making and business is discussed. They are assisted by the Director and a Charity Administrator who investigate requests for grants prior to Trustee meetings. All concerned are aware of their responsibility to run the Foundation effectively and to act in its best interest. The Trustees also receive advice and guidance from external advisors including its auditors, Kingston Smith and its investment advisors, Jewson Associates.

### **Question 9 - Further details**

Further details on all the answers given in this Summary Information Return can be obtained from:

Report of the Trustees 31 May 2011.

## **Declaration**

This Summary Information Return was submitted online by MRS JULIA CAINES on 09 January 2012, telephone number 01737 228000.

MRS JULIA CAINES certified online that:

- the information provided was correct
- it had been or would be brought to the attention of all the trustees

Those who give answers that they know are untrue or misleading may be committing an offence.

## Contact details

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